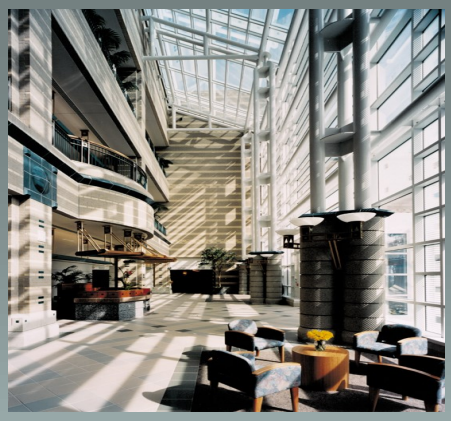
San Joaquin County

is recruiting for:

DEPUTY DIRECTOR - TRAUMA

(Deputy Director SJGH Nursing)

San Joaquin General Hospital (SJGH)



SJGH

500 W. Hospital Road
French Camp, CA 95231
Phone: 209-468-6918

San Joaquin County

Human Resources
44 N. San Joaquin Street
Third Floor, Suite 330
Stockton, CA 95202
Phone: 209-468-3370

SAN JOAQUIN COUNTY
Greatness grows here.

Exempt Recruitment Announcement:

0918-EH2105-EX

Amended 10/12/18

THE POSITION

San Joaquin General Hospital is seeking a Deputy Director—Trauma (Deputy Director SJGH Nursing) to provide the overall management of the Trauma program. In concert with the Trauma Medical Director, this key position will plan, coordinate, direct, and evaluate the Trauma Program by maintaining Level III (or Level II) Trauma Center Standards of care, practice, and performance. The Deputy Director—Trauma will work in a collaborative fashion with hospital personnel and medical staff to achieve the hospital's goals of providing efficient, effective, culturally sensitive care to trauma patients, while focusing on the patients, physicians, employees, and the community as customers.

In addition to having a commitment to excellence, well-qualified candidates should exercise sound judgment in making clinical and administrative decisions and resolving problems; possess strong communication, presentation, and interpersonal skills; and maintain effective working relationships with committees, healthcare staff, external agencies, and the general public.

SAN JOAQUIN GENERAL HOSPITAL

San Joaquin General Hospital, originally established in 1857, is a 196-bed general acute care facility providing a full range of both inpatient and outpatient services. In addition to providing direct medical services, the hospital is active in providing education for health professionals through post-graduate residency programs in General Surgery, Internal Medicine and Family Practice and has trained over 3,000 physicians since the residency programs were established in 1932. The hospital also participates in clinical affiliation agreements for training programs in a variety of health professions.

San Joaquin General Hospital's friendly staff is committed to creating a warm and personal environment which is sensitive to both a patient's emotional and physical needs. The staff of San Joaquin General Hospital work hard to provide the highest quality health care services to the residents of San Joaquin County. We are proud and confident of our tradition of serving and caring for our patients with courtesy, respect, dignity, enthusiasm and a positive attitude.

San Joaquin County is an Equal Opportunity Employer

A land of beauty, recreation and natural riches, from the waters of the Delta to the numerous grape vineyards, San Joaquin County has it all.

San Joaquin County boasts seven cities and some of the finest opportunities in the state for boating, fishing, camping, history-gathering, or just plain fun in the sun.

Each city, as well as the unincorporated county areas, offers a unique opportunity to enjoy natural California beauty and nature, or music, arts and culture. Whatever your interest, it can most likely be found in San Joaquin County.

EDUCATION

From preschool to higher education, the County has it covered with an abundant array of public or private opportunities to learn and grow. The University of the Pacific, California State University, Stanislaus - Stockton Center, Humphreys College and Law School, National University and the San Joaquin Delta Community College offer a wide variety of choices for educational opportunities.

The county's 17 school districts provide families with a wide choice for children's educational development.

Housing is plentiful in San Joaquin County and is affordable when compared to other nearby areas.

Make San Joaquin County your new home. Housing ranges from new developments to historic homes found mostly in central Stockton and downtown Lodi.

San Joaquin County is a place where families can grow, learn, and experience the nature and beauty of the California landscape while benefiting from the unique opportunities - cultural, recreational, and educational - that the area provides.

AGRICULTURE

The county is one of the most agriculturally rich regions in California and is the number one producer, statewide, of asparagus. Twenty-four thousand acres of county farmland is dedicated to production of this crop. In recent years, the leading crop in the county has been wine grapes, and wineries and vineyards have sprung up from Stockton to Lodi.

ARTS, CULTURE, AND RECREATION

The arts and culture provide a much-needed respite from everyday worries and the Haggin Museum, San Joaquin County Historical Museum, and Stockton Children's Museum are popular spots.

The Stockton Symphony, San Joaquin County Ballet, and Stockton Civic Theater provide important experiences for children and adults. The multi-cultural community offers a diversity of views and opinions in its art and culture, providing a wealth of knowledge about past and present on canvas and stage.

Over 75 languages are spoken within the region and there is richness in the blending of cultures and ways that creates an air of celebration about individual customs, foods and cultures.

San Joaquin County government provides nine community parks for boating, camping, and picnicking, swimming and organized sports.

Individual cities and communities provide a host of other opportunities, from Lodi Lake Park and Nature Area to the Woodbridge Ecological Reserve. The County-owned and operated Micke Grove Park offers a zoo, rides and an historical museum to delight both children and adults. The San Joaquin Delta is one of the area's best kept secrets and offers some of the best boating in the state: more than 1,000 miles of waterways stretching from the Stockton Harbor to north of Sacramento and offering access to the San Francisco Bay.

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DEPUTY DIRECTOR - TRAUMA
San Joaquin General Hospital

TYPICAL DUTIES

The Deputy Director - Trauma will be responsible for carrying out the following position accountabilities:

I. Clinical Activities:

- In collaboration with the Trauma Medical Director, develops and implements the policies, guidelines, and protocols for care of trauma patients.
- Attends daily trauma rounds with the trauma service.
- Acts as a resource for the clinical services for care of trauma patients.

II. Education:

- Coordinates and participates in the provision of basic and advanced trauma critical care training for nursing staff.
- Coordinates and provides the trauma component of the orientation process for nursing personnel involved in trauma care.
- In collaboration with the Trauma Medical Director, coordinates the monthly multidisciplinary trauma CME conference.
- Participates in local, regional, and national trauma education conferences.
- Assists with and/or performs trauma educational in-services for hospital staff, as needed.
- Coordinates trauma nursing grand rounds in Cooperation with the Nursing Department.
- Works collaboratively with regional and local trauma centers in the design and provision of Advanced Trauma Life Support course for medical and nursing staff in the community.
- Coordinates trauma specific courses for nurses as specified by hospital policies (e.g. Advanced Trauma Care for Nurses or TNCC); become qualified as an instructor on an as needed basis.

III. Performance Improvement:

- Maintains a performance improvement process consistent for trauma care that is consistent with the Local EMS Agency and California EMS Authority regulations.
- Based on quality improvement reviews, ensures that recommended actions are completed in a timely manner, in collaboration with the Trauma Medical Director and hospital staff.

TYPICAL DUTIES, cont.

III. Performance Improvement, continued:

- Ensures that process and outcome measures are identified and addressed at the monthly Trauma Quality Improvement or Trauma Audit Committee Meeting.
- Ensures that all data is submitted to the Local EMS Agency Trauma Committee; participates in the Committee.

IV. Administration

- Develops and maintains an annual budget for the Trauma (Administrative) Program.
- Provides supervision for the trauma registrar and other trauma assistant personnel.
- Provides overall supervision for the hospital trauma registry.
- Works with the finance department on the billing and collection issues for trauma patients.
- Ensures annual trauma program reports are distributed to appropriate personnel and agencies.
- Ensures trauma data is submitted to the DH-EMS Registry within the specified time frames as specified by EMS Agency.
- Serves as a liaison with hospital administration for all trauma and trauma related issues.

V .Consultant/Liaison

- Coordinates and collaborates with the EMS Liaison Nurse for trauma education and performance improvement activities.
- Collaborates with any and all department across the continuum of trauma care.
- Participates in local, regional, and national trauma Professional organizations.
- Participates in the development of trauma systems, locally, regionally, nationally and internationally.

VI. Community Outreach/Injury Prevention

- Develops and participates in trauma injury prevention programs for the community.

For a listing of detailed job duties, visit the San Joaquin County Human Resources website at www.sjgov.org/department/hr

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COMPENSATION PACKAGE

Annual Base Salary: $118,622 - $144,165

In addition to base salary, the County offers:

- Cafeteria Plan— $24,022 annual amount which may be used to purchase medical, dental, and vision coverage. Unused monies are paid as additional salary.
- A 2% employer contribution to the County's 457 Deferred Compensation Plan.
- Vacation cash-out up to 8 days annually (valued from $3,649 to $4,435).

For more information, please visit the benefits page of the County's Human Resources website at:

www.sjgov.org/department/hr/benefits

Potential Cashable Compensation:

	Step 1	Step 5
Annual Salary	$118,622	$144,165
2% Deferred Comp	$2,372	$2,883
Vacation Cash Out - 8 days annually	$3,649	$4,435
Cafeteria	$24,022	$24,022
Total	**$148,665**	**$175,505**

RECRUITMENT INCENTIVES*

- Reimbursement of qualifying moving expenses up to $2,000
- Vacation accrual rate consistent with candidate's total years of public service
- Sick leave credit up to 160 hours of unreimbursed sick leave from prior employer

Recruitment incentives may be available. Incentives must first be approved by the San Joaquin County Administrator's Office.

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DESIRABLE QUALIFICATIONS

Education: Possession of a Bachelor's degree in Nursing, Health Science, Business Administration or other closely related field.
Experience: Four years of progressively Responsible experience as a registered nurse in an acute care hospital of 100 or more beds, including one year of management experience at a level equivalent to Nursing Department Manager.
Substitution: A Master's Degree in Nursing, Health Care Administration or Business Administration or other closely related field may be substituted for one year of the required non-management experience.
License and Certificates: BLS, ACLS and TNCC certification.

REQUIRED QUALIFICATIONS

License and Certification: Current registration as a Nurse in the State of California. ***A copy of the license must be submitted with the employment application.***

APPLICATION AND SELECTION

Completed application package including supplemental questions must be submitted to the Human Resources Division by the final filing date:

Until Filled

Apply Online Today: www.sjgov.org/department/hr

Or, submit your application, supplemental questionnaire and resume to:

San Joaquin County Human Resources
Attn: Marie Sneed
44 N. San Joaquin Street Suite 330
Stockton, CA 95202
Tel: (209) 468-6918
Fax: (209) 468-6271

If warranted by the number of applicants, applications may be reviewed by a screening panel. If utilized, the screening panel will select those most qualified to be considered for participation in selection processes.

Final candidates will be interviewed by designated staff selected by San Joaquin General Hospital Administration.

This position is exempt from the San Joaquin County Civil Service system. Appointments to exempt positions are at-will and are not governed by the Civil Service Rules.

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SUPPLEMENTAL QUESTIONNAIRE

Exempt Recruitment Announcement: 0918-EH2105-EX *Amended 10/12/18*

Please submit responses to the following questions along with your employment application to the San Joaquin County Human Resources Division. Please number your responses and address each question separately and limit one page per question. When answering the questions below related to your experience, please provide a detailed description that includes **the name of your employer, your dates of employment, and your job title.** These questions will be reviewed by the screening panel in evaluating your qualifications.

1. Describe your experience in the implementation and administration of Trauma Programs. Include in your answer: the number of staff who directly reported to you, the scope of your administrative responsibilities, and level of care maintained by the Trauma Program (*Level II or Level III Trauma Center Standard of Care, etc.).*

2. Describe your experience developing and implementing policies, guidelines, and protocols for the care of trauma patients.

3. Describe your experience as an Educator performing basic trauma critical care in-service training for nursing staff.

4. Describe your experience developing and maintaining an annual Trauma Program budget.

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